August 13, 2021

Dear CentroNía Parents:

Please join me and other management staff on Tuesday, 8/17/21, for a discussion of our continuing COVID-19 measures and the new BUILDING ACCESS procedures in anticipation of the new school year. We will have 3 different time slots dedicated to your questions, suggestions, and observations. More details on the call will be sent on Monday, 8/16.

We are looking forward to letting parents/guardians back into our centers effective August 30, 2021! Parents/guardians will continue to undergo a quick screening and temperature check at each entry to ensure they and their children do not show any COVID-19 type symptoms. You will be required to wear masks, follow the center’s social distancing practices and adhere to any walking route(s) the center may established. Parents/guardians will not be permitted to enter any classroom.

Our decision to open up our facilities could be reversed if parents do not comply with the procedures below, or we have an incident of COVID-19 infection that threatens our ability to stay open and keep our children and staff safe, or if we are mandated by OSSE and/or the Department of Health to once again restrict access. And, because each CentroNía site is different in size, number of children served, and location/design, site Directors will have some flexibility in implementing building access procedures that work for their sites while working within the parameters below.

**Pick-up and Drop-off:**

- Parents/guardians will go directly to their child’s designated classroom. You will have approximately 10 minutes so as to limit exposure to others.
- Everyone entering the building must take their own temperature when they arrive using our contactless thermometers, and must be fever-free to enter the center. Screeners will be available to any parent who needs assistance.
- Parents must answer the health screening questions before entering the building. We highly encourage parents to inform teachers and consult with their doctor before entering the building if anyone in the family is not feeling well.
- The time for drop-off and pick-up will be longer due to implementing a staggered schedule to support the need for social distancing throughout the building.
- Anyone with an underlying medical condition and therefore at higher risk of contracting COVID-19 should not serve as the designated person for drop-off or pickup.
- Parents can enter buildings with strollers but the policy of no strollers and wagons left inside our centers remains in effect.

**Personal Protective Equipment (PPE):**

- All adults who enter our centers, per recent local government mandates, must wear masks while they are on our premises. This includes the outdoor playgrounds, the front entrance and inside the building, whether this be at drop off, pick up or during a scheduled visit to the site.
- The wearing of masks must be coupled with social distancing.
- Disposable masks will be available for parents/guardians in case they need them.
- Hand disinfection stations will be available throughout the center so that everyone can disinfect their hands frequently.

**While inside any of our centers:**

- Parents/guardians will have 10 minutes to drop off or pick up their children in order to minimize the potential spread of COVID-19.
- **Restricted Classroom Access:** Parents will drop-off and pick-up their children at the classroom door and not enter the class.
- **Parent Sign-in:** Parents/guardians must continue to sign-in at drop off and pick up.
- **Classroom Cleanliness:** Toys, books, craft supplies, cubbies, and other high-touch surfaces will continue to be routinely disinfected throughout the day.
- **Social Distancing:** Please respect signage and floor markers, maintain your distance, and avoid congregating in a single space or in a large group, this includes elevators.
- **Other Activities:** Parents/guardians who need to talk with their child’s teachers or other CentroNía staff must schedule an appointment in advance of their visit.

I look forward to you joining us on the call to discuss all the above.

Sincerely,

[Signature]

Myrna Peralta,

*President & CEO*