



**Position Title:** School Age Teacher Assistant

**Program:** School Age

**Primary Purpose of the Job:** The School Age Teacher Assistant will work in collaboration with the School Age/ Youth Development team and assist in the implementation of the program curriculum in the areas of art, academic enrichment, bilingual literacy, technology, health, community service and advocacy in keeping with CentroNia's mission and vision.

**Essential Duties:**

**Teamwork / Collaboration**

1. Assist School Age teacher with coordination of activities directly related to providing support for students
2. Exhibit competency in working with diverse populations and a respect for different points-of-view.
3. Participate and contribute to the development of the program team through regular attendance in staff meetings and retreats
4. Assist in the supervision of students during predetermined morning activities in addition to morning drop-off and afternoon pick-up at assigned schools.
5. Model a consistent philosophical and caring approach to working with children and youth along with an appropriate example of professional conduct

**Training/Curriculum Development**

1. Assist School Age teacher with implementing age appropriate, arts and inquiry-based curricular activities.
2. Support youth to make healthy choices with regard to their bodies while supporting their capacity to reach their potential in all domains of growth.
3. Provide support and supervision for student activities
4. Attend field related professional development trainings for a minimum of 24 hours per year.

**Required Core Competencies:** Strong leadership, interpersonal and communication skills. Ability to work independently or in a team setting. Experience working in a multicultural environment.

**Required Experience:** 1 - 2 years working with school age children and youth.

**Required Education:** High School diploma. Some college experience preferred. Bilingual Spanish/ English.



**Required Licenses:** none

**Working Conditions:** Non-profit community based organization, bilingual Spanish/English environment

**Safety Hazards:** None

**Classification:** part time, Exempt

**Department:** School Age/ Youth Development

To apply, please submit your resume, cover letter and references; indicating the position you are applying to:

Human Resources Department at CentroNía or DC Bilingual Public Charter School at:

1420 Columbia Road, NW, DC 20009

[centroniajobs@centronia.org](mailto:centroniajobs@centronia.org)

[dcbilingualjobs@centronia.org](mailto:dcbilingualjobs@centronia.org)

Fax (202) 745-2562

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Benefits, including health care, retirement plan, long-term disability, and life insurance, are provided for full-time staff.