



**Position Title:** DC Bilingual Apprentice Teacher  
**Program:** DC Bilingual Public Charter School

### **Primary Purpose of the Job:**

Senior Apprentice teachers work with a co-teacher in the classroom leading instruction and fully participating in the life of the classroom. They begin the year assuming full responsibility for planning, teaching, and assessment of students. They take a lead role in teaching lessons along with their co-teacher. The co-teacher is the teacher “on record” or lead teacher. The Senior Apprentice teacher must collaborate with the lead teacher at all times. They have significant opportunities to learn from their lead teacher and the entire DC Bilingual staff. Senior Apprentice teachers also participate in professional development both at DC Bilingual and outside of the school. They report to the school assistant director and director.

### **JOB DESCRIPTION**

DC Bilingual Senior Apprentice Teachers:

- Plan and deliver effective instruction based on the established DC learning standards.
- Contribute to the classroom and school culture by modeling and encouraging students to succeed in all areas of development including academic and socio-emotional.
- Ensure family involvement by leading parent-teacher conferences and maintaining excellent and direct communication with parents.
- Assist in the monitoring of recess, field work, and outdoor activities to ensure student safety.
- Must be an active member of the DC Bilingual Professional Learning Community.
- Contribute to the productivity of the school as a whole
- Attend and participate in school events including parent meetings.

### **Required Core Competencies:**

- Demonstrate initiative, self-motivation, and continual learning.
- Practice professional and effective interpersonal communication skills.
- Ability to carry out all responsibilities, tasks and projects as assigned.
- Ability to work both independently and collaboratively with team.
- Propensity for problem solving.
- Knowledge of child development and developmentally appropriate practices.
- Nurturing character that enables the building of respectful, trusting and collaborative relationships with children and their families.
- Ethical and professional conduct that facilitates the building of a respectful, trusting and collaborative relationship with all center staff.
- Modeling of appropriate behavior for children, parents and other staff.
- Respect for family information and confidentiality

**Desired Attributes:**

- Belief that every child can learn and reach high levels of academic achievement and that every child has a right to a quality education
- Belief that each member of the school community (including students, families, teachers and staff) is a valuable contributor and an integral part of students' success
- Respect for diversity (language, culture, background) of children, families and co-workers
- Strong commitment to children's learning and continued social development
- Strong commitment to continuous improvement and professional development
- Effective communication skills with children and adults
- Ability to work cooperatively and collaboratively with co-workers
- Flexibility in regards to schedules, sharing of tasks and changes in routines and plans
- Ability to contribute new ideas and diverse methods of problem-solving to team.
- Dependability and punctuality
- Patience, honesty and open-mindedness
- Positive attitude towards work and people

**Required Experience:**

Teaching experience or experience working with children in a classroom setting.

**Required Education:**

AA or BA

Must be willing to complete a BA within 2 years of employment (effective August 2008).

**Required Licenses:**

None

**Working Conditions:**

A community based organization with a safe and healthy environment.

**Safety Hazards:**

None

**Department: DC Bilingual Public Charter School**

To apply, please submit your resume, cover letter and references; indicating the position you are applying to:  
Human Resources Department at CentroNía or DC Bilingual Public Charter School at:



1420 Columbia Road, NW, DC 20009

[centroniajobs@centronia.org](mailto:centroniajobs@centronia.org)

[dcbilingualjobs@centronia.org](mailto:dcbilingualjobs@centronia.org)

Fax (202) 745-2562

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Benefits, including health care, retirement plan, long-term disability, and life insurance, are provided for full-time staff.